

STAIRWAY FOUNDATION IS HIRING WITH IMMEDIATE EFFECT.

ADVOCACY AND TRAINING OFFICER

Stairway Foundation is a non-profit organization that aims to provide a safe environment for children worldwide where their rights are equally respected. Through innovation, creative excellence and professional networking, Stairway is committed to continuously learn from our local operations and manifest our gains as a resource to inspire and educate partners in the region and the world to protect and promote children's rights.

Stairway is currently looking for two (2) Advocacy and Training Officers to join our NCR team. Hand in hand with our activities to create public awareness about child sexual abuse are trainings that we provide. Stairway conducts capacity building training to target participants and sectors with direct interaction and influence with children both in-person and online through our interactive e-learning platform.

GENERAL RESPONSIBILITY

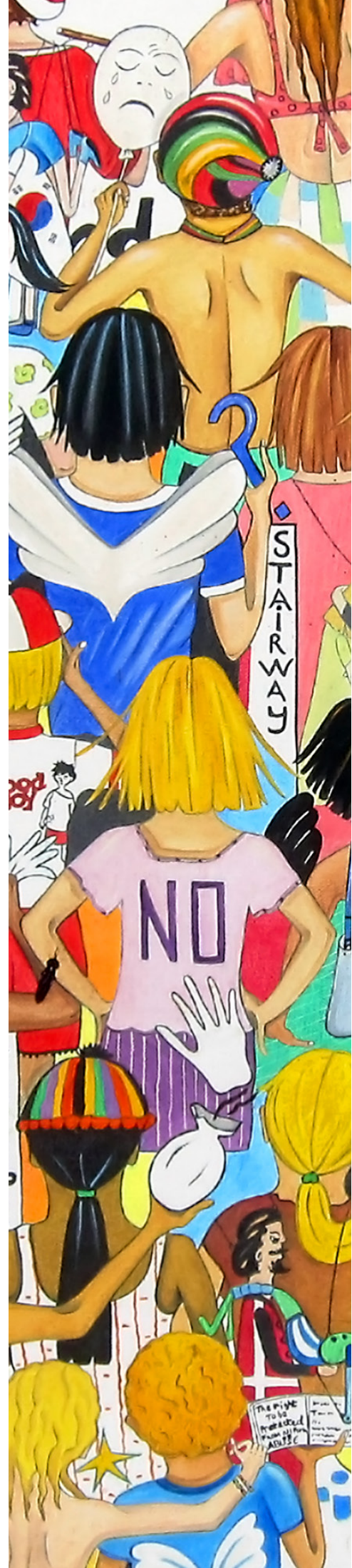
Primarily responsible for conducting child protection trainings to partners and other target participants. The position will require excellent facilitation skills, organizational skills, confidence to work with a variety of people from different partner organizations and willingness to travel.

SPECIFIC TASKS AND RESPONSIBILITIES:

- Develops and prepares program of activities, documentation, and materials needed for facilitating trainings/workshops, in consultation with the ACP Coordinator and/or ACP Staff
- Participates in the review of current modules and development of new training programs that are also based on assessed needs of partner organizations
- Facilitates and/or conducts workshops to partner organizations
- Assists in strengthening existing networks catering to the protection of children, thru the provision of technical assistance
- Evaluates the effectiveness of trainings conducted to partner organizations
- Prepares reports regarding completed activities and other related program documentation
- Assists in documentation, administration and coordination work
- Strategizes, plans, and prepares budgets for new advocacy activities and trainings
- Represents Stairway in inter-agency council and/or partnership meetings
- Observes all organizational policies and procedures and abides by our Child Protection Policy at all times
- Fulfills any other duties deemed necessary as assigned by the SFI NCR Head and/or SFI Executive Director



Stairway Foundation Inc., Barangay Aninuan, Puerto Galera
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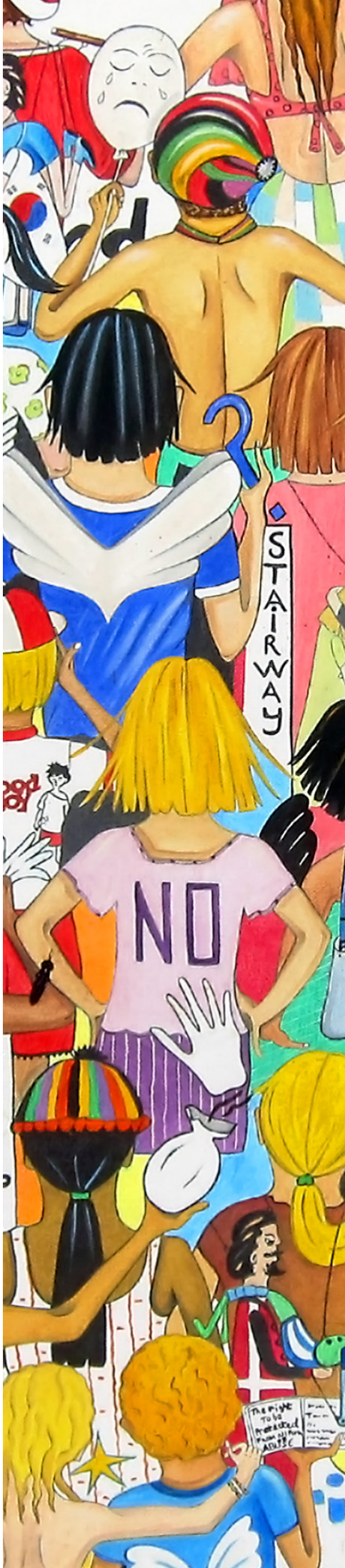
QUALIFICATION AND EXPERIENCE REQUIREMENTS:

- A graduate of Social Sciences, preferably Social Work, Community Development, Political Science, Sociology, Psychology, Development Studies/Communication.
- Has at least 2 years of experience in social development work in a child-focused NGO setting.
- Is able to supervise oneself and deliver outputs without direct supervision.

COMPETENCIES:

- Has passion and commitment to development and child rights
- Excellent people skills and organizational skills
- Is self-motivated, responsible, honest, trustworthy, creative and a team-player
- Is open for constructive criticisms, is flexible and can adapt to change

Stairway Foundation maintains a child protection policy, of which, all successful candidates must abide by.



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